Please use this registration form to identify and describe a University of Oregon research project’s copyrighted work to Innovation Partnership Services. Please fill out this form only after discussing your project’s work and goals with a member of the UO IPS team.

**Purpose of Copyrighted Work Registration**

By completing this form, you help the University of Oregon partner with you to establish an intellectual property management and distribution plan. This information helps Innovation Partnership Services document and secure intellectual property rights as necessary and fulfills obligations to external sponsors of research. This information may also be used to register copyrights with the US Copyright Office if appropriate.

**Submitting the Copyrighted Work Registration**

All contributors sign individual certifications in this form. The principal investigator is also asked to certify the overall form and should therefore sign last.

When you have discussed your project with an IPS team member and completed the form:

1. Return a hard copy of the completed and signed form to
   Innovation Partnership Services
   1238 University of Oregon
   Eugene, OR 97403-1238

2. E-mail or send a CD or diskette with the work that the project has created (this is for archival purposes).

3. E-mail any other relevant documents to IPS team member you are working with.

   Supporting documents may include licenses, permissions, grant and funding contracts, publications about the work, and correspondence with collaborators. Electronic copies of these supporting documents are preferred, but if necessary hard copies are fine.

4. If this process poses difficulties for the proposed contributors, contact Innovation Partnership Services for alternate means of submitting disclosure documents.
1 Title of Work
   a. Title of the work (include version or edition):
   b. Previous or alternate titles used to describe the work outside your group:

2 Description
   a. Brief layperson’s description of the work:
   b. Were any materials from outside the University of Oregon used to create the work:
      c. If yes in (b), indicate what elements were used: □ Text □ Graphics □ Images □ Logos □ Other
   d. Does this work supplement another work? □ Yes □ No
      If yes, name this other work, and explain the relationship between this work and the other one:
   e. Is this work a revision of another work? □ Yes □ No
      If yes, name the other work(s) and associated authors, and describe the nature of the revisions:
   f. Describe how and when this work was created:
   g. Please submit a separate document with a copy of the work.

3 Funding Sources
   Please indicate all funding sources that supported the work and if you have electronic copies of funding proposals that were awarded and gift letters, please attach or forward these to IPS.
   a. Funding from the University of Oregon:

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Sponsor Name</th>
<th>Dates of Funding</th>
<th>Title of the Funded Project</th>
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</thead>
<tbody>
<tr>
<td>□ University-wide funds:</td>
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<tr>
<td>□ Academic unit funds (examples:</td>
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<tr>
<td>department, school, center, OR)</td>
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<tr>
<td>□ Other</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
b. Funding from external sponsors:

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Sponsor Name</th>
<th>Dates of Funding</th>
<th>Grant/Contract Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Grants</td>
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<tr>
<td>☐ Government (examples: federal, state)</td>
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<tr>
<td>☐ Non-profit or foundation</td>
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<td>☐ Industry</td>
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<td>☐ Contracts/Subcontracts</td>
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<td>☐ Government (examples: federal, state)</td>
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<td>☐ Non-profit or foundation</td>
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<td>☐ Industry</td>
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<tr>
<td>☐ Gifts</td>
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<td>☐ Government (examples: federal, state)</td>
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<td>☐ Non-profit or foundation</td>
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<td>☐ Industry</td>
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<tr>
<td>☐ Other</td>
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</tr>
</tbody>
</table>

4 Roster of Principal and Proposed Contributors

Name(s) of the Principal Contributor(s):

Name(s) of other Proposed Contributors:
5 Proposed Contributors Information and Certification

a. Co-Principal Investigator

Name: 
Title: 
Department (or Center): 
Mail stop: 
Year born (optional): 
Citizenship: 
Employment status during project (check all that apply): □ Faculty □ Staff □ Student □ Visiting Scholar □ US Government Employee □ Other

- Describe your contribution to this work:
- Did you include, incorporate, or use any work from outside the project that is not already identified in Section 2 above? □ Yes □ No
  If yes, check all that apply: □ Text □ Pre-existing content such as clip art, images, or data □ Design/Layout □ Other

Principal Investigator's Certification

- I hereby certify that all of the information set forth in this Copyrighted Work Registration, is to the best of my knowledge, complete and accurate.
- I verify that the contributions that the proposed authors have described are true and accurate to the best of my knowledge.

Signature: _____________________________________________
Name: ___________________ Date: __________________

b. Co-Principal Investigator

Name: 
Title: 
Department (or Center): 
Mail stop: 
Year born (optional): 
Citizenship: 
Employment status during project (check all that apply): □ Faculty □ Staff □ Student □ Visiting Scholar □ US Government Employee □ Other

- Describe your contribution to this work:
- Did you include, incorporate, or use any work from outside the project that is not already identified in Section 2 above? □ Yes □ No
  If yes, check all that apply: □ Text □ Pre-existing content such as clip art, images, or data □ Design/Layout □ Other

Proposed Contributor's Certification

- I hereby certify that all of the information set forth in this Copyrighted Works Registration, is to the best of my knowledge, complete and accurate.
- I verify that the contributions that the proposed authors have described are true and accurate to the best of my knowledge.

Signature: _____________________________________________
Name: ___________________ Date: ________________
c. Proposed Contributor

Name:  
Work telephone:  
Title:  
Work e-mail:  
Department(or Center):  
Year born (optional):  
Mail stop:  
Citizenship:  

- Employment status during project (check all that apply):  
  - Faculty  
  - Staff  
  - Student  
  - Visiting Scholar  
  - US Government Employee  
  - Other  

- Describe your contribution to this work:  

- Did you include, incorporate, or use any work from outside the project that is not already identified in Section 2 above?  
  - Yes  
  - No  
  
  If yes, check all that apply:  
  - Text  
  - Pre-existing content such as clip art, images, or data  
  - Design/Layout  
  - Other  

Proposed Contributor's Certification  

- I hereby certify that all of the information set forth in this Copyrighted Works Registration, is to the best of my knowledge, complete and accurate.  

Signature:  
Name:  
Date:  

---  

d. Proposed Contributor

Name:  
Work telephone:  
Title:  
Work e-mail:  
Department (or Center):  
Year born (optional):  
Mail stop:  
Citizenship:  

- Employment status during project (check all that apply):  
  - Faculty  
  - Staff  
  - Student  
  - Visiting Scholar  
  - US Government Employee  
  - Other  

- Describe your contribution to this work:  

- Did you include, incorporate, or use any work from outside the project that is not already identified in Section 2 above?  
  - Yes  
  - No  
  
  If yes, check all that apply:  
  - Text  
  - Pre-existing content such as clip art, images, or data  
  - Design/Layout  
  - Other  

Proposed Contributor's Certification  

- I hereby certify that all of the information set forth in this Copyrighted Works Registration, is to the best of my knowledge, complete and accurate.  

Signature:  
Name:  
Date:  

---
e. **Proposed Contributor**

Name: ___________________________ Work telephone: ___________________________
Title: ___________________________ Work e-mail: ___________________________
Department (or Center): __________ Year born (optional): _______________________
Mail stop: ______________________ Citizenship: ___________________________
Employment status during project (check all that apply): □ Faculty □ Staff □ Student
□ Visiting Scholar □ US Government Employee □ Other

- Describe your contribution to this work:
- Did you include, incorporate, or use any work from outside the project that is not already identified in Section 2 above? □ Yes □ No
  - If yes, check all that apply: □ Text □ Pre-existing content such as clip art, images, or data
  □ Design/Layout □ Other

**Proposed Contributor’s Certification**

- I hereby certify that all of the information set forth in this Copyrighted Works Registration, is to the best of my knowledge, complete and accurate.

Signature: ___________________________________________ Name: ______________________ Date: ______________________

f. **Proposed Contributor**

Name: ___________________________ Work telephone: ___________________________
Title: ___________________________ Work e-mail: ___________________________
Department (or Center): __________ Year born (optional): _______________________
Mail stop: ______________________ Citizenship: ___________________________
Employment status during project (check all that apply): □ Faculty □ Staff □ Student
□ Visiting Scholar □ US Government Employee □ Other

- Describe your contribution to this work:
- Did you include, incorporate, or use any work from outside the project that is not already identified in Section 2 above? □ Yes □ No
  - If yes, check all that apply: □ Text □ Pre-existing content such as clip art, images, or data
  □ Design/Layout □ Other

**Proposed Contributor’s Certification**

- I hereby certify that all of the information set forth in this Copyrighted Works Registration, is to the best of my knowledge, complete and accurate.

Signature: ___________________________________________ Name: ______________________ Date: ______________________
g. Proposed Contributor

Name: 
Title: 
Department (Center): 
Mail stop: 

Work telephone: 
Work e-mail: 
Year born (optional): 
Citizenship: 

Employment status during project (check all that apply): ☐ Faculty ☐ Staff ☐ Student ☐ Visiting Scholar ☐ US Government Employee ☐ Other

- Describe your contribution to this work:
- Did you include, incorporate, or use any work not outside the project that is not already identified in Section 2 above? ☐ Yes ☐ No
  - If yes, check all that apply: ☐ Text ☐ Pre-existing content such as clip art, images, or data ☐ Design/Layout ☐ Other

Proposed Contributor’s Certification

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Signature: _____________________________________________

Name: ____________________________ Date: ____________________________